

July to December 2009

1. Parliamentary Assistance Allowance

This allowance is for payment to **Employees, Self Employed Service Providers and Accredited Assistants** who support the work of the MEP. Any part of this allowance not used remains in the **EU** budget.

Contracts for all are lodged for approval with the **Parliament** and held by them. The **Parliament** makes the payment for employees to the **Paying Agent**, who deduct income tax and national insurance before making the net payment to the employee. **Self employed service providers** have to provide invoices for approval firstly by the **Paying Agent** and then the **Parliament**, who makes the payment directly to them. Any staff based in **Brussels** are known as **accredited assistants** and are paid direct by the **Parliament**. At no time in any of these cases does any money go into the **MEPs** bank account.

Position	Full or Part time	Where based
MEP's Constituency Representative	Full Time	UK
MEP's Personal Assistant	Full Time	UK
MEP's Office Manager	Full Time	UK
MEP's Researcher	Part Time	UK
MEPs Researcher	Part Time	UK
MEP's Press Officer	Part Time	UK
MEP's Media Advisor	Part Time	UK
MEP's Political Assistant	Part Time	UK
MEP's Website Editor	Part Time	UK

Family Members paid - None

Name of Paying Agent

White and Hoggard

2. General Expenditure Allowance

This allowance covers the cost of carrying out the duties of an MEP not covered by other allowances, including running an office and associated expenditure. All costs incurred meet the published **Parliamentary** rules.

	£££
Office management and running costs	10,577
Office equipment	7,453
Communication costs	1,130
Stationery , periodicals, subscriptions	1,369
Travel and related costs	589
Representation, meetings and briefings	715
	21,833

3. Travel to and from Parliament (Brussels and Strasbourg)

Number of return journeys	11
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4. Daily Subsistence Allowance

A fixed allowance is paid for days attended at the parliament to cover the cost of hotels, meals and any other incidental costs

Number of days	24
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